



CITY OF MOUNTAIN VIEW

LIBRARY BOARD

MINUTES

REGULAR MEETING -MONDAY, JUNE 16, 2014
LIBRARY COMMUNITY ROOM - 585 FRANKLIN STREET
7:30 P.M.

1. CALL TO ORDER

The meeting was called to order at 7:31 p.m.

2. ROLL CALL

Present— Trustees David Herington, Barbara Luedtke, Vice Chair Randall Stock, Chair Kathy Swartz, and Secretary Rosanne Macek.

Absent— Trustee Cindy Hofen.

3. MINUTES APPROVAL

Minutes of the May 19, 2014 meeting were approved.

4. ORAL COMMUNICATIONS FROM THE PUBLIC—None.

5. UNFINISHED BUSINESS

5.1 BUDGET

Library Services Director Macek reported that the City Council reviewed the budget on June 10 and will approve it on June 17. See attached Director's Report for the Library items that are included in the budget.

5.2 BORROWING POLICY

The Board reviewed the Library Card and Borrowing Policy. Some changes were made and the policy will be reviewed a final time at the July meeting.

6. NEW BUSINESS

6.1 DISCUSSION OF "HOT TOPICS" FOR NEXT YEAR

The Board directed the Library Services Director to prepare a presentation on eBooks and the Library's new Axis 360 service for the October meeting. A topic for later in the year will be media circulation and new media products.

6.2 MATERIALS SELECTION POLICY

A few changes were discussed and the policy will be reviewed again at the July meeting.

7. LIBRARY BOARD/STAFF COMMENTS, QUESTIONS, AND REPORTS

Chair Swartz reported briefly from the recent Mayor's meeting.

8. COMMUNICATIONS

8.1 DONATIONS

The donation of \$41,800 from the Friends of the Mountain View Library was accepted.

9. REPORTS

9.1 DIRECTOR'S REPORT

See attached.

10. AGENDA SETTING/PLANNING

- Library Card and Borrowing Policy
- Materials Selection Policy
- Fiscal Year-End Statistics

11. ADJOURNMENT

The meeting was adjourned at 9:02 p.m.

Respectfully submitted,

Rosanne M. Macek, Secretary
Library Board

RMM/3/LIB
026-06-16-14mn-E



MEMORANDUM

Library Services Department

DATE: June 16, 2014
TO: Library Board of Trustees
FROM: Rosanne Macek, Library Services Director
SUBJECT: **Library Report**

BUDGET UPDATE

The City Council reviewed the budget again on June 10, and will formally adopt it on June 17. You can access the full report from the June 10 meeting here:

<http://www.mountainview.gov/civicax/filebank/blobdload.aspx?BlobID=13173>

As I reported previously, here is what is what is included for the Library:

Discretionary ongoing increases

Library materials - \$25,000

Reading Program (literacy services) - \$4,300

Miscellaneous (memberships and database licenses) - \$2,300

Limited-period expenditure

eBooks - \$8,500

Fee changes

Black and White Duplex – Increase from 20 cents per page to 25 cents per page

Color Duplex – Add a new fee of 40 cents per page

Capital outlay

Second phase of chair reupholster - \$25,000

Community room tables - \$5,000

Training room equipment - \$4,000

UPDATE ON TABLET LOAN SERVICE

With a donation of Nexus 7 tablets from Google last year, we implemented a small program to loan tablets to the public. This has been a success so far, and 417 residents have checked out a tablet. Per popular demand, we recently increased the loan period from one week to two weeks. This should be popular for people wanting to take lots of books with them on summer vacation!

COLLECTION NEWS

A lot of work is going on behind the scenes to change how customers access our CD collection. We are in the process of changing from the Dewey Decimal system to genre categories.

We've added a new format in our teen collection: K-Pop.

End panel signs are being updated.

Media collections are moving.

STAFFING UPDATES

We just had 6 new pages join us: Diana Arreola, Lucas Hugyik, Caitlin Crosby, Seleck Rusch, Karina Bezverkha, and Francheska Wee

New hourly librarians: Rosa Gonzales, who has her MLIS from SJSU and is currently working at SJSU Martin Luther King Library and John Savercool, who also has his MLIS from SJSU and works as a Librarian at the Santa Clara County Law Library.

New Executive Assistant, Teresa Gibson, will be joining us on June 23. She is coming to us from the Midpeninsula Regional Open Space District where she has been the Public

Affairs Administrative Assistant since 2007. Prior to her current position, she was an Office Manager with N2 Construction Services in Oakland, and a Project Coordinator/Planting Supervisor for Our City Forest in San Jose. She volunteers with the Peninsula Humane Society, and likes to hike and garden. She is a Mountain View resident and a library user.

Librarian Ann Awakuni has resigned her position to accepted a promotion with the San Jose Public Library.

SUMMER READING

Our theme for summer reading this year is **Paws to Read**, so we are having many animal-themed programs and other fun and educational programs:

Pet food donations: We are accepting donations of new, unopened pet food for the Silicon Valley Animal Control Authority and the Palo Alto Humane Society over the summer until the end of August. The two groups will also be joining us for programs later this summer. They are especially in need of food for kittens. The donation barrel is at the information desk on the 2nd floor.

Children's Kick Off Program: Last Monday night our families picnicked in Pioneer Park followed by a program by Wild Things, Inc., who visit schools and libraries to do educational programs. We got to see a lemur, skunk, alligator, hedgehog, great horned owl, and kangaroo, and got to learn about these amazing animals. We had about 700 people join us.



Here are the programs we have planned for this week:

Knitting for Teens: Monday, 6/16, at 6:30pm in the Teen Zone, Sue Chen will teach us how to translate the ancient art of Chinese Knitting into simple and modern creations. Attendees will design and create a charm or karma bracelet to take home and keep.

Sing a Summer Song: On Tuesday, 6/17, at 10:15 in Pioneer Park, Miss Kitty will present a free, drop-in musical concert for preschoolers and their families.

Read Quest: On Tuesday, 6/17, at 2:00, we will have a lively program for children entering 3rd & 4th grades to explore a new theme each week: Fantasy, Mystery, Humor, and Adventure. With guidance from librarian Sharon McClintock, children will choose books to read and create unique projects inspired by their reading. Includes read aloud time and creative dramatics based on books to develop comprehension skills and a love of reading.

Chess for Teens: On Wednesday, 6/18, at 1:30, members of the Mountain View High School chess club will be here to teach players of all skill levels for this weekly program.

Drought-Tolerant Native Plants: Are you new to native plants? Do you want to include native plants in the garden for beauty, habitat and sustainability, but don't know where to start? Come to this talk on Wednesday, 6/18, at 7pm and learn about easy-to-grow native plants (trees, shrubs, perennials, and annuals) for the home garden.

International Music: On Thursday, 6/19, at 1:30, ZunZun will perform international music. You can sing along and dance along to a Latin Beat. For school age children and their families.

Basic Bike Maintenance: Would you like to learn more about how a bicycle works? A professional bike mechanic will show you the proper steps to fix or repair your bicycle on Friday, 6/20, at 4pm. Topics cover flat tires, gear adjustments, and basic maintenance. Space is limited, and registration is required. Participants are invited to bring their bikes to the class.

Saturday Stories: On Saturday, 6/21, at 10:15am, we hold our weekly story time with books, music and movement for children ages 2 to 5 and their families to enjoy together.

Sew Sew Saturday: Need a sewing machine? Stitch it up at the library! The library has four Baby Lock (Grace model) sewing machines and one serger. We invite you to come sew with us on Saturday mornings at 10:15am. This is not a class, and instruction will

not be provided. Registration is required and will allow you to book a 45 minute time slot on a machine.

Living Classroom: On Saturday, 6/21, at 11:30am, find out how Mountain View students are discovering the world through gardening. We will meet at the library for a short talk by Mallory Traugher, Program Director at the Living Classroom, and then we will take a walking field trip to Castro elementary where founder Vicki Moore will lead a tour of their garden. Attendees should be prepared to walk or roll 0.9 miles. This program is intended for adults, but all ages are welcome to attend. Living Classroom has worked with the Mountain View-Los Altos School District to establish school gardens in all elementary schools. Volunteer docents visit schools to provide children with hands-on learning experiences.

UPCOMING IMPORTANT DATES

August 11-22: I will be on vacation.

September 30: Advisory body Recognition Event at 5:30-7:30pm at Michael's at Shoreline.